



Date \_\_\_\_\_

Operation Santa Letter (Organization)  
Record of Letter(s) Received by Individuals

Assigned Code(s) of Letter(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Last Name \_\_\_\_\_  
First Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
Telephone No. (w/area code) \_\_\_\_\_  
Email Address \_\_\_\_\_  
 ID Presented Verified by: \_\_\_\_\_

Assigned Code(s) of Letter(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Last Name \_\_\_\_\_  
First Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
Telephone No. (w/area code) \_\_\_\_\_  
Email Address \_\_\_\_\_  
 ID Presented Verified by: \_\_\_\_\_

Assigned Code(s) of Letter(s):

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Last Name \_\_\_\_\_  
First Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
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Telephone No. (w/area code) \_\_\_\_\_  
Email Address \_\_\_\_\_  
 ID Presented Verified by: \_\_\_\_\_

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\_\_\_\_\_

Last Name \_\_\_\_\_  
First Name \_\_\_\_\_  
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