



CPU Write-In Stamp Order Form

All fields are **REQUIRED** to process your order promptly.

CPU Credit Card

Finance No.:		Site ID:		SFS Customer ID:	
CPU Name:				CPU Contact Person:	
CPU Address:					
City:		State:		ZIP + 4 Code	
Telephone Number:				Email:	

<p>This payment method is ONLY available for pre-authorized business partners.</p> <p>Check type of credit card:</p> <p><input type="checkbox"/> Discover <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express</p> <p>Credit Card #: _____ Exp. Date: _____</p> <p>Signature (REQUIRED): _____</p> <p>Name on Credit Card (please print): _____</p> <p>Billing address: Complete this section if the billing address for the credit card is different than the CPU Address provided above. Incomplete/incorrect information may delay your order.</p> <p>Address: _____</p> <p>City/State/ZIP Code: _____</p> <p><input type="checkbox"/> YES! Please ship my order Priority Mail Express® using the credit card number above.</p>	<p>You may fax your order to: Order Entry Stamp Fulfillment Services Fax Number: 1-816-545-1425</p> <p>Priority Mail Express Option If you want Priority Mail Express delivery service, select Payment method at the left. The Priority Mail Express option does not guarantee your order will be shipped the same day it is received.</p> <p><input type="checkbox"/> Credit Card (This cost will be a separate charge to the card provided.)</p> <p><input type="checkbox"/> Priority Mail Express Corporate Account:</p> <p>EMCA Acct #: _____ Exact cost is determined at time of shipment.</p>
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For inquiries, contact Customer Service at 800-782-6724 Monday-Friday between 8:00 AM and 4:30 PM EST or by email: cpu.infor@usps.gov. Orders will be delivered Priority Mail® with Signature Confirmation™ service.

If your selection is not available, please indicate if you want us to send you a Forever® booklet(s) of stamps as a substitute.

Description and value of stamp	Identify the format of the stamps you are ordering: Pane, coil, booklet and number of stamps available in the format requested.	If requested format is not available; send substitute.	Price	Item #	Quantity	Total
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No				

Restricted version/2015	Grand Total Or subtotal if Express Mail option requested
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- Stamps may be pre-ordered no sooner than 10 days prior to issue date.
- Each pre-order must be submitted on a separate CPU Write-In Stamp Order Form so that your order is not delayed.
- If an item is not in stock, this may delay your order. For large volume orders, please determine availability by contacting Customer Service at 800-782-6724 prior to placing your order.
- The maximum coil size that may be ordered are coils of 100. Coils that are in a 3,000 per coil or 10,000 per coil format are not available for purchase using this form.

Privacy Notice: Your information will be used to respond to your request. Collection is authorized by 39 USC 401, 403, & 404. Providing this information is voluntary, but if not provided, we may not process your request. We do not disclose your information, except in the following limited circumstances: to a congressional office at your request; to financial entities regarding credit card and payment issues; to a USPS® auditor; to entities, including law enforcement, as required by law or in legal proceedings; and to contractors and other entities to fulfill the service. For more on USPS privacy policies, see our privacy link on www.usps.com.