

0.25"

1.78125"

3.46875"

U.S. Postal Service®
INSURED MAIL - DOMESTIC ONLY

U.S. Postal Service®
INSURED MAIL RECEIPT

DOMESTIC ONLY
Over \$500

OFFICIAL USE

Special Handling, No Fee (check box)		Special Handling, With Fee (check box)	
<input type="checkbox"/> Perishable		<input type="checkbox"/> Fragile	\$
<input type="checkbox"/> Hazardous Material Transportation		<input type="checkbox"/> Live Animal Transportation	\$
Insurance Fee	Insurance Coverage		
\$			
Restricted Delivery Fee (endorsement required)			
\$			
Return Receipt For (mark)			
\$			
Insurance and			
\$			
Street and Apt. No., or PO Box No.			
City, State, ZIP+4®			

PS Form 3813-P, January 2023 PSN 7530-02-000-9057 See Reverse for Instructions

NOTE: To file a claim for damaged contents, the article, container, and packaging must be presented.

5.50"

INSURANCE RECEIPT (\$500.01 AND OVER)
SAVE THIS RECEIPT UNTIL THE PACKAGE IS ACCOUNTED FOR

Return Receipt service is available only in hard copy (PS Form 3811). When using PS Form 3811, endorse the mailpiece "Return Receipt Requested" above the delivery address and to the right of the return address.

INSURANCE COVERAGE: Insurance is provided only in accordance with postal regulations in the Domestic Mail Manual (DMM®). The DMM sets forth the specific types of coverage, terms of insurance and conditions of payment. The DMM is available online at <http://pe.usps.gov>. Limitations on coverage include, but are not limited to the following:

- Coverage extends to the lesser of: actual (depreciated) value of the contents at the time of mailing, cost of repairs, or the limit fixed for the insurance coverage obtained.
- No coverage is provided for articles improperly packaged or too fragile to withstand normal handling, concealed damage, spoilage of perishable items, prohibited articles, consequential losses or delay.
- Signature Service is included at no additional fee. Service provides a copy of the recipient's full signature and the date of delivery.
- Insurance Restricted Delivery and Special Handling are available. See the DMM for details.

Other limitations are set forth in the DMM. Coverage, terms and limitations are subject to change.

Filing a Claim
Claim for loss: File a claim no sooner than 15 days but no later than 60 days from the mailing date — for an APO/FPO/DPO item, file no sooner than 45 days and no later than 1 year from the mailing date. Retain the original mailing receipt and proof of value.
Claim for damage or missing contents: File a claim immediately but no later than 60 days from the mailing date. Retain the original mailing receipt and proof of value, and also retain the article and mailing container. Please file your domestic claim online at www.usps.com/domestic-claims. If you are unable to file online, call toll free 800-275-8777 for additional information.

Important: Save this receipt and present it when making a claim.
PS Form 3813-P, January 2023 (Reverse) PSN 7530-02-000-9057

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