

Registered No.**Date Stamp****To Be Completed
By Post Office**

Postage \$

Extra Services & Fees

(continued)

Extra Services & Fees

 Signature Confirmation Registered Mail \$ _____

\$ _____

 Return Receipt*(hardcopy)* \$ _____ Signature Confirmation

Restricted Delivery

 Return Receipt*(electronic)* \$ _____

\$ _____

 Restricted Delivery \$ _____**Total Postage & Fees**

\$ _____

Customer Must Declare
Full Value

Received by

\$ _____

Domestic Insurance up to \$50,000
is included based upon the
declared value. International
Indemnity is limited. (See Reverse).**OFFICIAL USE****To Be Completed By Customer
(Please Print)****All Entries Must Be in Ballpoint or Typed**

FROM

TO

PS Form **3806, Registered Mail Receipt**

Copy 1 - Customer

April 2015, PSN 7530-02-000-9051

(See Information on Reverse)

For domestic delivery information, visit our website at www.usps.com®

Registered No.**Date Stamp****To Be Completed
By Post Office**

Postage \$

Extra Services & Fees

(continued)

Extra Services & Fees

 Signature Confirmation

\$ _____

 Registered Mail \$ _____ Signature Confirmation

\$ _____

 Return Receipt
(hardcopy) \$ _____

Restricted Delivery

\$ _____

 Return Receipt
(electronic) \$ _____**Total Postage & Fees** Restricted Delivery \$ _____**\$**Customer Must Declare
Full Value

Received by

\$ _____

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(Please Print)****All Entries Must Be in Ballpoint or Typed**

FROM

TO

PS Form **3806, Registered Mail Receipt***Copy 2 - Post Office*

April 2015, PSN 7530-02-000-9051

RETAIN THIS RECEIPT IN CASE OF LOSS OR DAMAGE TO THE MAIL ITEM

Declaration of Value: You must declare the full value of each Registered Mail™ article at the time of mailing.

Insurance Coverage:

Domestic: Insurance up to \$50,000 is included in the Registered Mail fee. Indemnity is limited to the amount of declared value. Insurance is provided only in accordance with Postal Service™ regulations in the Domestic Mail Manual (DMM®) which sets forth the specific types of coverage, terms of insurance, and conditions of payment. The DMM is available online at <http://pe.usps.com>. Limitations on coverage include, but are not limited to, the following:

Coverage extends to the least of (1) the actual (depreciated) value of the contents at the time of mailing, (2) the cost of repairs, or (3) the limit fixed for the insurance coverage obtained.

No coverage is provided for articles improperly packaged or too fragile to withstand normal handling, concealed damage, spoilage of perishable items, prohibited articles, consequential losses, or delay.

Other limitations are set forth in the DMM. Coverage terms and limitations are subject to change.

International: Indemnity coverage for international Registered Mail is limited to the maximum set by the Convention of the Universal Postal Union. See the International Mail Manual (IMM®) and Individual Country Listings online at <http://pe.usps.com> for limitations of coverage, prohibitions, and restrictions. The sender receives payment for an international claim for a lost article or for damaged and/or missing contents, unless the sender waives the right to payment, in writing, in favor of the addressee.

Filing a Domestic Claim

Claim for loss: File a claim no sooner than 15 days but no later than 60 days from the mailing date — for an APO/FPO/DPO item, file no later than 1 year from the mailing date. Retain the original mailing receipt and proof of value.

Claim for damage or missing contents: File a claim immediately but no later than 60 days from the mailing date. Retain the original mailing receipt and proof of value, and also retain the article and mailing container.

Please file your domestic claim online at www.usps.com/domestic-claims. If you are unable to file online, call toll free 800-275-8777 for additional information.

Filing an International Claim

Before initiating an inquiry on an item mailed to a foreign country, allow sufficient time for delivery of the mailpiece in the foreign country.

To report the loss, damage, or missing contents of an item sent to a foreign country, please call our International Research Group at 800-222-1811. You will be asked to provide the relevant information regarding the item, including but not limited to the following: 1) Item number appearing under the barcode; 2) names, addresses, and telephone numbers of the mailer and addressee; and 3) date of mailing.

The International Research Group will correspond with the respective post in the foreign country. Upon determination that a claim for the item should be initiated, we will provide you with a claim packet, which includes instructions on how to complete and submit the claim.

Inquiries and claims for loss of an international registered item must be filed within 6 months of the date of the mailing. File an inquiry for damage or for complete or partial loss of contents immediately but no later than 60 days from the mailing date.